

GENOA BIBLE

INSTITUTE



2023 - 2024
Academic Catalog

GENOA BIBLE INSTITUTE

2023—2024 ACADEMIC CALENDAR

FALL 2023

May 1	Registration open (Fall Semester)
August 28	Fall semester begins
	Last day to register (Fall Classes)
September 4	Labor Day - No classes
September 5	Last day to drop class (full refund)
November 20 - 24	Thanksgiving Break - No classes
December 15	End of Fall Semester

SPRING 2024

December 4	Registration open (Spring Semester)
January 8	Spring Semester begins
	Last day to register (Spring Classes)
January 15	Martin Luther King Day - No classes
January 16	Last day to drop class (full refund)
March 25 - 29	Spring Break - No classes
April 26	End of Fall Semester

TABLE OF CONTENTS

Academic Calendar	2
Greeting	4
General Information	5
Admissions Information	7
Financial Information	9
Academic Information	12
Policies & Procedures	18
Course Descriptions	21
Campus Map	

Greetings!

Dear Student,

We appreciate your interest in Genoa Bible Institute! We are here to equip the saint of God for Christian service in the local New Testament church. This is done through a combination of in-depth study of theology and practical ministry, including many hours of “hands-on” experience.

For many people, going to school is difficult. Financial, work, and family obligations keep many from being able to travel elsewhere to receive a sound Biblical education. We believe that GBI provides a means whereby individuals with multiple responsibilities can obtain this type of education during evening/weekend hours. With reasonable fees and realistic class hours, even students with full-time jobs and families, with limited resources, can earn a Bible diploma or accumulate credits toward a baccalaureate degree.

If all your questions are not answered in this catalog, feel free to call the Institute office for more information.

Paul M. Gabriel
President

Scott Lewald
Chancellor

GENERAL INFORMATION

Affiliation

Genoa Bible Institute is a ministry of Genoa Baptist Church, a Bible-believing church. Genoa Baptist Church is a Southern Baptist Church affiliated with the Strategic Church Network and the State Conference of Baptists in Ohio.

Authorization

Genoa Bible Institute is authorized under Ohio law to grant diplomas and other written evidences of proficiency or achievement which are consistent with its stated purpose of training individuals for further service in the Lord's work. This institution is not certified by the Board of Regents or the State of Ohio; rather, we are granted authority under the Ohio Revised Code, Section 1713.02 (E) to operate as a fully independent Bible institute in the State of Ohio.

Mission Statement

It is the goal of Genoa Bible Institute to help fulfill the great commission given in Matthew 28:19-20. The latter part of this commission, "teaching them to observe all things whatsoever I have commanded you" is the focus of the Institute's ministry.

It is the stated purpose of Genoa Bible Institute to:

Equip qualified Christian disciples to become effective servants and leaders in the ministry of their local church, and to train qualified leaders to become full-time Christian servants.

Non-discriminatory Policy

Genoa Bible Institute will accept any student who, in addition to meeting the admissions and academic requirements has accepted the Lord Jesus Christ as personal Savior and who is a member in good standing in a local church.

Genoa Bible Institute will not discriminate on the basis of race, sex, age, color, or national or ethnic origin.

Statement of Faith

A candidate for admission to the Institute is expected to agree with the Institute's statement of faith. While honest believers can be expected to disagree on minor matters of faith and practice, it is essential to institutional harmony and classroom spirit that there be no disagreement on the fundamentals of the faith as contained in the Baptist Faith and Message (2000), which can be found in its entirety at <https://bfm.sbc.net/bfm2000/>.

ADMISSIONS INFORMATION

Requirements for Admission

Full admission to the Institute (for students taking courses for credit) requires the following:

1. A high school diploma or equivalent (GED)
2. A completed application, which includes:
 - a recent photo of the candidate
 - a high school and/or college transcript
 - a recommendation from the candidate's pastor
 - a statement of the candidate's profession of faith
 - agreement with the Institute's statement of faith
 - agreement to abide by the Institute's regulations

FINANCIAL INFORMATION

Fees and Tuition

Genoa Bible Institute's fees are extremely reasonable. Currently, our fee and tuition schedule is as follows:

Application fee (non-refundable)	\$25.00
Tuition (per credit hour)	\$95.00
Late enrollment fee	\$50.00
Lab fees as indicated in course description	
Books as indicated in each course syllabus	
Graduation fee	\$25.00

All fees and tuition are due and payable before the first class of the term, unless a payment plan has been completed through the Institute office. Please note that final grades may be held and the student may not register for the following term if all fees have not been paid to date, unless arrangement have been made in advance.

Deadlines for Registration

Open registration periods are outlined in the Academic Calendar at the beginning of this catalog. Generally speaking, registration periods begin approximately four (4) weeks before the first class of the semester, and registration closes during the second week of classes during each semester.

Late Enrollment

The latest that any student can begin to take classes is the second class session of each semester. Students enrolling late will have missed some classroom material and must make arrangement with the instructor accordingly. The instructor will provide a course syllabus, but it is at the instructor's discretion either to provide the missing classroom material or to direct that it be obtained from fellow students.

ACADEMIC INFORMATION

Class Structure

Because of its stated goal of making Christian education both affordable and accessible to the non-traditional student, classes at Genoa Bible Institute are held in the evenings during the week and on Saturday mornings.

Classes are traditional in structure, with teachers and students meeting together, in person, in a classroom setting. No pre-recorded lectures or on-line classes are offered currently (with the possible exception of occasional pre-recorded videos used in conjunction with in-person lectures).

Classes at Genoa Bible Institute meet on several weekday evenings and Saturday mornings. Currently, classes are held on Mondays, Tuesdays, Thursdays, and Saturdays. Evening class sessions begin at 6:30 pm, with the first session ending at 7:50 pm. The second session begins at 8:00 pm and ends at 9:20 pm. On Saturday mornings, the first session begins at 9:00 and ends at 10:20; and the second session begins at 10:30 and ends at 11:50.

Academic Levels

The primary purpose of Genoa Bible Institute is to equip Christians for future ministry within their local church. We understand that many Christians wish to further their Biblical education, but not all of them desire to obtain a degree. To meet these specific needs, students at the Institute may participate at one of three levels:

1. Individual courses for credit

Some students will want to receive credit for courses completed, but either will not want to receive a full diploma, or are taking courses for credit that will be transferred to other schools. Students will be expected to meet the same admissions requirements as full-program students, and to complete all required classwork. Students will receive full credit for each course, assuming that all other requirements are met.

2. Diploma of Christian Service

Most students will be in this program, which offers a Diploma of Christian Service (D.Ch.S.) for completion of the prescribed curriculum as described below. The Diploma of Christian Service program requires a total of 60 credits. Students will be expected to meet full admissions requirements and complete all classwork.

3. Graduate of Theology Program

The Graduate of Theology (Th.G.) program requires a total of 90 credits. The Institute plans to eventually expand this program so that it can be completed in three years; however, at present these courses will be offered on an as-needed basis.

Program requirements are found on the following pages.

DIPLOMA OF PRACTICAL MINISTRY

First Year

OT100	Old Testament Survey	3 Credit Hours
TH180	Basic Doctrines	3 Credit Hours
PM100	Personal Evangelism	2 Credit Hours
TH230	Bibliology	3 Credit Hours
NT210	Life of Christ	3 Credit Hours
PM170	Christian Service	1 Credit Hour

15 Credit Hours

NT100	New Testament Survey	3 Credit Hours
NT220	Life of Paul	3 Credit Hours
NT230	Church History	3 Credit Hours
CE150	Creation Science	3 Credit Hours
	Elective	2 Credit Hours
PM170	Christian Service	1 Credit Hour

15 Credit Hours

Second Year

TH240	Anthropology/Hamartiology	3 Credit Hours
OT210	Bible History	3 Credit Hours
OT260	Genesis	3 Credit Hours
CE280	Children's' Ministry	3 Credit Hours
	Bible Elective	2 Credit Hours
PM170	Christian Service	1 Credit Hour

15 Credit Hours

TH250	Soteriology	3 Credit Hours
NT220	Romans	3 Credit Hours
NT330	Hermeneutics	3 Credit Hours
CE285	Youth Ministry	3 Credit Hours
	Bible Elective	2 Credit Hours
PM170	Christian Service	1 Credit Hour

15 Credit Hours

GRADUATE OF THEOLOGY (Th.G.)

First Year

OT100	Old Testament Survey	3 Credit Hours
TH180	Basic Doctrines	3 Credit Hours
PM100	Personal Evangelism	3 Credit Hours
TH230	Bibliology	3 Credit Hours
NT210	Life of Christ	2 Credit Hours
PM170	Christian Service	1 Credit Hour

15 Credit Hours

NT100	New Testament Survey	3 Credit Hours
NT220	Life of Paul	3 Credit Hours
NT230	Church History	3 Credit Hours
CE150	Creation Science	3 Credit Hours
	Elective	2 Credit Hours
PM170	Christian Service	1 Credit Hour

15 Credit Hours

Second Year

TH240	Anthropology/Hamartiology	3 Credit Hours
OT210	Bible History I	3 Credit Hours
OT260	Genesis	3 Credit Hours
CE280	Children's Ministry	3 Credit Hours
	Bible Elective	2 Credit Hours
PM170	Christian Service	1 Credit Hour

15 Credit Hours

TH250	Soteriology	3 Credit Hours
NT220	Romans	3 Credit Hours
NT330	Hermeneutics	3 Credit Hours
CE285	Youth Ministry	3 Credit Hours
	Bible Elective	2 Credit Hours
PM170	Christian Service	1 Credit Hour

15 Credit Hours

Third Year

TH340	Ecclesiology	3 Credit Hours
TH350	Pneumatology/Angelology	3 Credit Hours
CE310	Church History I	3 Credit Hours
CE350	Pastoral Counseling	3 Credit Hours
	Bible Elective	2 Credit Hours
PM170	Christian Service	1 Credit Hour

15 Credit Hours

TH430	Eschatology	3 Credit Hours
CE315	Church History II	3 Credit Hours
PM280	Homiletics	3 Credit Hours
TH430	Eschatology	3 Credit Hours
	Bible Elective	2 Credit Hours
PM170	Christian Service	1 Credit Hour

15 Credit Hours

Transfer Credits

The Institute will accept transfer credits, but reserves the right to allow or disallow any and all credits at our discretion. The Institute is the final authority in making decisions to accept credits, establish prerequisites, and plan courses of study.

Credit will be allowed for courses from similar schools if the following conditions apply:

1. The course description must be similar to a comparable course offered by the Institute and described in this catalog.
2. The student must have obtained a grade of “C” (or equivalent) or better in the course; no “WP” (withdraw passing, or equivalent), “I” (incomplete, or equivalent) will be given credit.

Grading System

All academic work is evaluated by a member of the faculty and graded. No credit will be given for a course in which the student failed, withdrew, or earned an “I” (incomplete).

The following grade scale will be used, with points given according to a 4.0 scale (A=4, B=3, etc.)

93 - 100	A	4 points	Excellent
85 - 92	B	3 points	Good
75 - 84	C	2 points	Average
65 - 74	D	1 point	Poor
Below 65	F	0 points	Failing
	I	0 points	Incomplete
	WO	0 points	Withdrawn

**An "I" will be given when it become impossible to determine a student's grade due to one or more of the following circumstances:*

- 1. Incomplete classroom assignments (with valid excuse);*
- 2. A missed exam (with valid excuse); or*
- 3. Incomplete payment of tuition and/or fees.*

*** A "W" will be given when the student completely withdraws from the Institute. No indication will be made as to the student's inclination to pass or fail the course.*

It is the responsibility of each student to maintain a passing grade. Assistance will be given on an individual basis, whenever possible, to help with difficult topics and/or courses. In many cases, other students will be helpful with study, missed class notes, and test preparation.

POLICIES & PROCEDURES

Attendance Policy

Class time is a valuable resource and every effort is made to assure its efficient use. Classes at the Institute are 80 minutes in duration. All classes are expected to start as scheduled. Students are expected to attend every session of every class in which they are registered. Attendance will be recorded by the faculty member for each class session.

Excused/non-excused absences

Even though a student will register with the best of intentions, it is recognized that some absences are unavoidable. Work schedules, family situations, and illnesses are a few of the legitimate reasons to miss class. However, it is the student's responsibility to obtain missed class notes, homework assignments and/or handouts from fellow students. Missed exams may be made up (if the absence was excused) by making arrangements with the instructor.

No more than one unexcused absence during a module will be permitted. Unexcused absences may result in an incomplete grade. Refer to the Academic Information section for more details.

Faculty absence

When a faculty absence is unavoidable, every effort will be made to provide a substitute for that class session. If no substitute is available, we will make every effort to notify you that the class is cancelled for that session.

If, at the beginning of the class session, the instructor or substitute is not present, the class should wait in the room for him/her to arrive. If no one arrives within ten minutes of the scheduled class time, assume that the class will not meet.

Class cancellation

If, due to unforeseen circumstances (such as inclement weather), classes must be cancelled, announcements will be made as soon as practicable. Texts as well as TV and radio notifications will be sent.

Classroom behavior

It is to be expected that all students will conduct themselves like Christian ladies and gentlemen. Common courtesies should be observed, including, but not limited to: use of titles of respect, refraining from interrupting others, honesty, entering or leaving a class in session, etc. Each instructor may have additional classroom rules and procedures which will be outlined in the course syllabus.

Dress code

Dress for most classes at the Institute is informal; however, certain guidelines should be observed. No tank tops or shorts, no clothing which advertises alcoholic beverages, tobacco products, drugs, music groups, or other questionable apparel. Certain classes and/or faculty will have specific dress guidelines which will be indicated in the course syllabus.

Student conduct - behavior, ethics

Students are expected to conduct themselves, both on and off Institute property, as becoming ambassadors for Christ (II Cor. 5:20). Students who become an embarrassment to their Lord and to the Institute will become subject to disciplinary procedure, ranging from probation to expulsion.

Lost and found

The Institute is not responsible for any personal belongings which are lost, stolen, or damaged in the building or parking lot. Students should ensure that all belongings are secured or in their personal possession at all times. The lost and found is maintained in the Institute office, and may be recovered during normal business hours. The Institute is not responsible for maintaining items in the lost and found for more than three (3) months.

COURSE DESCRIPTIONS

Department of Theology

TH180 Basic Doctrines

This course covers fundamental doctrines such as inspiration, sin, salvation, resurrection, the ministries of God the Father, God the Son, and God the Holy Spirit.

TH230 Bibliology

A foundational course for all students, covering the doctrine of the scriptures, including revelation, inspiration, transmission, preservation, illumination, translations, and more.

TH240 Anthropology/Hamartiology

A Biblically-based discussion of mankind, from the original state of innocence to the current condition of depravity. Included is a study of sin—its causes and effects.

TH250 Soteriology

Covering the doctrine of salvation, including atonement, propitiation, justification, sanctification, and glorification.

TH260 Christology

A study of the second Person of the Trinity, from eternity past to eternity future, with emphasis on His deity, His humanity, and His ministry to mankind since creation.

TH340 Ecclesiology

Theology concerning the New Testament church from its founding by the Lord Jesus Christ to its eventual consummation in the second coming of Christ, with special emphasis on the book of Acts.

TH350 Pneumatology/Angelology

A study of the third Person of the Trinity, from eternity past to eternity future, with emphasis on His deity and His ministry to mankind. In addition, angels will be studied—their creation, ministries, their place in the spiritual realm, and future.

TH360 Pastoral Theology

This course seeks to help the potential pastor prepare for administrative and ministerial duties of the pastorate. Practical advice concerning organization, incorporation, ministry, staff, finances (and more) will be discussed. In addition, students will learn how to administer communion, baptize, conduct funerals, weddings, and various other duties of a pastor.

TH430 Eschatology

The study of the end times, this course will help the student to put Biblical prophecy in perspective. Various theories will be covered, although emphasis is placed on premillennialism, including Israel's place in prophecy and the future of the church. The rapture, tribulation period, millennium, and eternity future will also be studied.

Department of Biblical Studies

OT100 Old Testament Survey

A basic book-by-book overview, covering authorship, purpose, time of writing, and historical background and perspective concerning each book of the Old Testament

NT100 New Testament Survey

A basic book-by-book overview, covering authorship, purpose, time of writing, and historical background and perspective concerning each book of the New Testament

OT210 Bible History

Specializing in the historical books of the Old Testament from Genesis to Esther, with emphasis on the history of the nation of Israel.

OT260 Genesis

Covering the “book of beginnings”, with emphasis on creation, the flood, the tower of Babel, and the family of Abraham.

NT210 Life of Christ

A look at the earthly life and ministry of the Lord Jesus Christ as revealed in the gospels of Matthew, Mark, Luke, and John.

NT215 Life of Paul

A study of Paul’s life—from his persecution of early believers, his conversion, ministry, and missionary journeys. An overview of his various epistles will be included, putting them in the context of his life.

NT220 Romans

Paul's theological treatise to the Romans is the subject of this course. It covers many of the basic doctrines of Christianity, as well as several practical applications to the Christian life.

NT230 I & II Corinthians

Paul's practical instructions to the church at Corinth is the focus of this course.

NT240 Prison Epistles

An in-depth study of the books which the Apostle Paul wrote from prison—Ephesians, Philippians, Colossians, and Philemon.

NT300 Hebrews

An in-depth study of Hebrews, with emphasis on the fulfillment of Old Testament types in the New Covenant.

NT310 General Epistles

An in-depth study of James, I & II Peter, I, II, & III John, and Jude.

NT320 Hermeneutics

A study of the proper principles of Biblical interpretation.

NT400 Introduction to Greek

The fundamentals of New Testament Greek will be covered, including alphabet, vocabulary, and parts of speech. Students will also learn to translate sentences from the original language.

NT410 Intermediate Greek

A continuation of studies in New Testament Greek. Prerequisite: NT400.

NT420 Advanced Greek

A continuation of studies in New Testament Greek. Prerequisite: NT410.

Department of Christian Education

CE100 Personal Evangelism

A basic course for every student, emphasizing the need to take personal responsibility for winning the lost to Christ. Emphasis will be on the appropriate use of scripture and techniques for sharing the gospel.

CE110 General Missions

The theory and practice of missions, using examples from the book of Acts, as well as the history of Christian missions and what is happening with modern missionaries.

CE150 Creation Science

A background look at manners and customs in use during Biblical times among the Jews, Romans, and Greeks, as well as a description of geography in the Holy Land, relating it to what we seen in scripture.

CE200 Christian Education

The theory and practice of organized Bible study. Topics include organization, record-keeping, assimilation, and teaching methods.

CE280 Childrens' Ministry

How to minister effectively to children. Topics will include the use of various programs for childrens' ministry, use of creative visual aids, and methods of child evangelism and counseling.

CE290 Youth Ministry

How to minister effectively to teens. Methods of communication, curriculum, creative use of visual aids, activities, and the importance of effective leadership will be studied.

CE300 Homiletics

The theory and practice of sermon (or lesson) preparation, including study tools and techniques, proper use of source material, and preparation of outlines, illustrations, and notes.

CE310 Preaching Lab

Prerequisite: CE300. Students will prepare and preach messages before a live class, which will be recorded and analyzed. \$ 50.00 lab fee.

CE320 Church History I

A review of the Christian church from its founding by the Lord Jesus Christ, through its persecution and growth, into the Dark Ages.

CE325 Church History II

Prerequisite: CE320. A continuation of the previous study, from the Dark Ages, through the Reformation, to the present.

CE350 Pastoral Counseling

Practical knowledge about various types of counseling including pre-marital, teen, suicide, grief, interpersonal relationships, etc. Other topics will include assessment of needs, knowing when to make referrals, legal responsibilities, and more.

Department of Practical Ministry

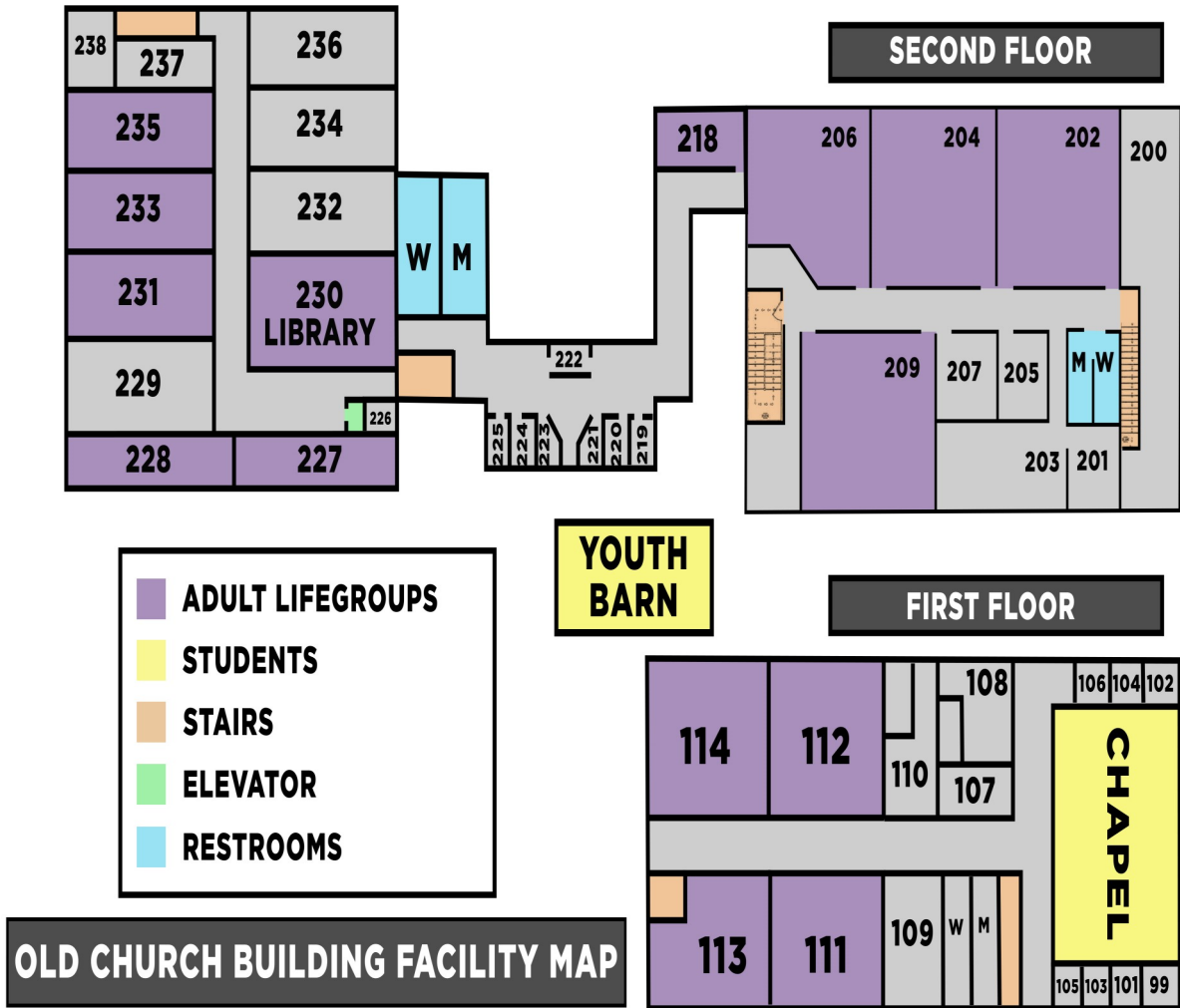
PM170 Practical Ministry

Not a course, but ministry in action, through personal involvement in the ministry of a local church; including, but not limited to regular attendance in church services. Verification of Christian service must be provided in order to receive credit. Obtain verification forms from the Institute office. See Academic Information section for the number of credits in this area required for each diploma.

Other courses in this department to be determined. Most of the courses in this department will be electives, and will vary according to multiple factors.

CAMPUS MAP

Class are held on the second floor of the old building, in rooms 202, 204, 206, and 209.



7562 Lewis Center Rd, Westerville, OH 43082
(740) 965-5548